
MEETING MINUTES

Date: 3/11/09 **Time:** 4:00 AM
 PM

Location: Terra Engineering
225 W. Ohio 4th Floor
Chicago IL 60654

Name

Company

Present: Salamon Danmole, PE Project Development Engineer, IDOT
Zubair Haider, PE IDOT
Jamil Bou-Saab, PE Terra Engineering Ltd.
Karah Gillispie Terra Engineering Ltd.
Bernard Bolanowski Terra Engineering Ltd.

Re: Roosevelt Road Resurfacing/Reconstruction Plan (Harlem Ave. to Austin Blvd.)

Remarks:

Further to the meeting with the Bureau of Local Roads and Streets on March 3rd, this follow-up meeting is to concur on some of the discussions that took place and to address any specific needs from BLRS-Springfield. The following was discussed:

- 1) Lighting design should be a priority if time is of the essence.
- 2) Traffic Signalizations – Per Mr. Danmole, if there is any modification to the existing traffic signals for resurfacing, a Capacity Analysis must show level of service D or better for 2010 traffic projections for 3R projects otherwise an IDS report is required.
- 3) Traffic Signalizations – Per Mr. Danmole, if there is any modification to the traffic signals for reconstruction, an IDS report is required for each major intersection and level of service must be D or better for 2030 traffic projections.
- 4) Per Mr. Danmole, if the project receives Federal funding for Phase I and Phase II then Phase I and Phase II cannot be combined. Phase I and II can only be combined if only local funding is

- used. However, Federal funding can then be used for Phase III.
- 5) Per Mr. Danmole, Project routes rated collector or above receive federal funding up to state route radius of return (within State ROW).
 - 6) Per Mr. Danmole, the project will most likely need a Design Variance on the 6 foot minimum sidewalk from the back of the curb if an ADA landing area is not provided within 200 feet for the reduced width sidewalk.
 - 7) All driveways must meet IDOT requirements because they will be removed and replaced.
 - 8) If the project receives federal funding, check for appropriate BLR Forms that will need to be submitted, for example a Local Agency Agreement for Federal Participation might be required.

The above constitutes the author's understanding of the issues discussed and the conclusion reached. In the event of any misunderstanding or omissions, please contact the undersigned within (5) working days.

Respectfully submitted,
TERRA Engineering Ltd.

Karah Gillispie
Assistant Project Manager

Copy: Craig Failor, Village of Oak Park
Jim Budrick, Village of Oak Park
Sara Bratcher, City of Berwyn
Anthony Griffin, City of Berwyn
Craig Pesek, Town of Cicero
George Ghareeb, PE, Terra Engineering

Action Items: Noted by *